



TOWN OF WEST SPRINGFIELD

BOARD OF APPEALS

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Douglas P. Mattoon
Director of Planning and Development

APPLICATION FOR A COMPREHENSIVE PERMIT

The undersigned hereby submits this application for a Comprehensive Permit pursuant to M.G.L. Chapter 40B §§ 20-23, 760 CMR 56, including any amendments thereto:

DATE _____

LOCATION OF PROJECT _____

RECORD OWNER _____

ADDRESS _____

TELEPHONE NUMBER _____

EMAIL ADDRESS _____

SIGNATURE _____

PRINT NAME OF SIGNEE _____

APPLICANT _____

ADDRESS _____

TELEPHONE NUMBER _____

EMAIL ADDRESS _____

SIGNATURE _____

PRINT NAME OF SIGNEE _____

ENGINEER/ARCHITECT _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS _____

SIGNATURE _____

PRINT NAME OF SIGNEE _____

ZONING DESIGNATION OF PROPERTY _____

PROPERTY IS RECORDED IN BOOK _____ PAGE _____

DESCRIPTION OF PROJECT _____

APPLICANT STATUS Public Agency Non-Profit Organization Limited Dividend Corp

SUBSIDIZING AGENCY _____

TYPE OF PROJECT	NUMBER OF UNITS
Ownership	_____
Rental	_____
Other	_____

PROJECT STYLE	NUMBER OF UNITS
Single family detached	_____
Two-family	_____
Multi-family	_____

BREAKDOWN OF RESIDENTIAL UNITS	NUMBER OF UNITS	% OF TOTAL UNITS
Affordable ownership	_____	_____
Affordable rental	_____	_____
Market rate ownership	_____	_____
Market rate rental	_____	_____
Other	_____	_____

THE FOLLOWING INFORMATION MUST BE SUBMITTED TO THE PLANNING DEPARTMENT TO CONSIDER THE APPLICATION COMPLETE:

- _____ 1 ORIGINAL AND 19 COPIES OF THE COMPLETED APPLICATION FORM
- _____ 5 FULL-SIZE AND 15 11" X 17" COPIES OF THE PROPOSED PLANS
- _____ 5 COPIES OF ALL SUPPORTING DOCUMENTATION, PRO FORMA, STUDIES & REPORTS
- _____ 1 COPY OF A CERTIFIED LIST OF ABUTTERS OBTAINED FROM THE ASSESSOR'S OFFICE
- _____ A CHECK FOR \$70.00 MADE PAYABLE TO: **THE WEST SPRINGFIELD RECORD**
- _____ A CHECK MADE PAYABLE TO: "**TOWN OF WEST SPRINGFIELD**" AS INDICATED IN THE COMPREHENSIVE PERMIT RULES – FILING FEES ARE NON-REFUNDABLE

THE APPLICANT SHOULD BE FAMILIAR WITH THE FILING REQUIREMENTS OF THE BOARD OF APPEALS AND SHOULD ENSURE THAT THE APPLICATION COMPLIES WITH SAID REQUIREMENTS. FAILURE TO COMPLY WITH THE REQUIREMENTS MAY RESULT IN A DENIAL OF THE APPLICATION.

THE FILING OF THIS APPLICATION WITH THE TOWN OF WEST SPRINGFIELD AUTHORIZES EMPLOYEES, AGENTS AND REPRESENTATIVES OF THE TOWN TO ENTER AND INSPECT THE SUBJECT PREMISES, INCLUDING LAND AND STRUCTURES, TO EVALUATE EXISTING AND PROPOSED CONDITIONS AS THEY RELATE TO THE SUBMITTED APPLICATION.