

TOWN OF WEST SPRINGFIELD DEPARTMENT OF PUBLIC WORKS

SANITARY SEWER CONNECTION POLICY (REQUIREMENTS AND SPECIFICATIONS)

The following are the West Springfield Department of Public Work's (DPW) requirements and specifications for connections to the municipal sanitary sewer system.

Requirements

For a property to connect to the municipal sanitary sewer system there must be a sanitary sewer main in the public way and located within the projections of the property lines intersecting the public way. The sanitary sewer main must have adequate capacity to accept the additional flow. A sanitary sewer connection will not be allowed to cross the frontage of another property. One connection is allowed per building. More than one connection per parcel is only allowed if approved by the Director of Public Works.

A private sewer connecting two or more building sewers on a parcel shall only be constructed if approved by the Director of Public Works and recorded with the Hampden County Registry of Deeds. In this case there must be a common ownership of the system for maintenance, repair and replacement.

If a connection is to be made to a condominium development or similar use, documentation must be provided to the Department of Public Works that a condominium or similar association exists and is recorded in the Hampden County Registry of Deeds.

Sanitary sewer laterals must be off-set horizontally a minimum of 10 feet from any water line.

Lateral stubs from the main to the property line will be constructed by either by the DPW or the owner's private contractor with all expenses to be paid by the property owner. The DPW will make the determination of who will install the lateral stub. All work from the property line to the building/structure will need to be completed by a contractor hired by the property owner. The contractor must be licensed with the West Springfield Department of Public Works to perform this type of work. The contractor shall obtain a Permit to Occupy Streets from the DPW in order to conduct the work.

Sanitary Sewer Main Extension

If a sanitary sewer main is not within the projections of the property bounds, the sanitary sewer main will have to be extended to the property frontage if a connection is to be made. Design and construction will be at the property owner(s) expense and will include any associated costs such as construction inspection. The following are requirements for a sanitary sewer extension:

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- A notarized commitment letter must be sent from the project proponent to the Director of Public Works. This letter must state that the proponent assumes responsibility for all design and construction costs, will have the project designed to requirements set forth by the Town and will deed ownership to the Town of West Springfield upon completion.
- The design must be approved by the Director of Public Works or his designee.
- Two copies of the final plans signed and stamped by a Massachusetts registered professional Civil Engineer unless otherwise approved by the Director of Public Works must be submitted to the Town. A construction cost estimate must also be provided.
- Construction contractor must be licensed with the Town of West Springfield Department of Public Works to perform sanitary and storm sewer work. They must also obtain a permit to Occupy the Public Way. The application must be accompanied by a Performance Bond in the amount of the final engineers estimate.
- The sanitary sewer must be pressure tested to the Department of Public Works satisfaction to ensure there are no leaks in the system.
- Operation of the new sanitary sewer extension can't occur until authorization is given by the Director of Public Works or his designee.
- Sanitary Sewer Connection Applications and Permits to Occupy the Public Way with associated fees must be submitted for any lateral service connections. These will not be accepted until the Director of Public Works or his designee authorizes operation of the sanitary sewer main.
- Upon completion of the sanitary sewer extension, the ownership must be deeded over to the Town of West Springfield. This will be in a notarized letter from the project proponent to the Director of Public Works.

Private Sanitary Sewer Systems

Privately owned sanitary sewer systems are not allowed in the public way. The Department of Public Works will not allow a domestic sanitary connection that allows multiple residential structures on separate parcels the ability to connect. Connection of a private system must adhere to this policy.

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Sanitary Sewer Connection Application

The property owner must complete an application requesting an entrance to the municipal sanitary sewer system. (copy attached).

Sanitary Sewer Entrance Fee and Permit

A sanitary sewer entrance fee must be paid to the West Springfield Department of Public Works. This fee will be based upon the most current rates established by the Town. The fee must be paid at the time the Contractor receives the approved Permit to Occupy Streets. Fees will not be accepted prior to issuance of the Permit to Occupy Streets. The connection must be made within the time duration of the permit, otherwise the entrance will be void.

General Specifications

Bedding Material : The sanitary sewer lateral must have a 6” deep stone bedding, i.e. the lateral shall be surrounded and covered with stone. The stone shall be ¾ inch crushed and washed.

Lateral Material : Sanitary sewer laterals shall be SDR-35 pipe unless otherwise specified by the Department of Public Works.

Cleanouts : Required every 150 feet, at 90° bends and any other locations deemed necessary by the Department of Public Works.

Inspection

An inspection must be performed by an inspector authorized by the Director of Public Works or his designee prior to any backfilling of the trench.

An inspection of the sanitary sewer connection is done for the convenience of the property owner to ensure that proper construction methods and materials are used. Performance of the sanitary sewer connection is the responsibility of the property owner.

The Department of Public Works reserves the right to alter these specifications depending upon site conditions or as deemed necessary to ensure a satisfactory connection to the municipal sanitary sewer system.