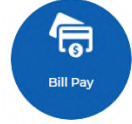


## PAYING YOUR BILL ONLINE



When your bill is available to pay online, go to [www.tows.org](http://www.tows.org) and click on the homepage.

Choose **UNIPAY** [Pay Bills using your Checking Account, Credit or Debit Card](#)

You will be directed to the Town of West Springfield's UniPay payment center which allows ACH and Credit/Debit Card payments.

Select a Bill option in the left panel, under the heading **Transactions** (for example, Real Estate)

Add required information, or use the bill finder link, "To search for your bill – click here" to bring up your bill.

### Real Estate

Please enter the required information below and click "Continue."

[To search for your bill - click here](#)

Bill Number

Year

Continue

Accepted payment types:



You may then complete the Pay Amount field, then [Add To Cart]

When the Cart appears, you may enroll in AutoPay if you would like to, by selecting [Setup Automatic Payments](#).

You may also click on Add More Items to add additional bills to the Cart.

To continue on to Billing Information, select [Checkout]

Description	Price	Qty	Total	Remove
Real Estate Q4 <a href="#">Setup Automatic Payments</a>	\$100.00	1	\$100.00	X
			<b>Total: \$100.00</b>	

Accepted payment types for combined card forms.

[Add More Items](#) [Checkout](#)

You may [Sign in](#) if you already have an Account to pre-populate billing information.

You may select to [Create an Account](#), to enjoy many benefits.

You may select [Checkout as Guest](#)

Member Login	Checkout as Guest
User Name: <input type="text" value="Sharon Test"/>	To continue without saving your information, click <b>Checkout as Guest</b>
Password: <input type="password" value="....."/>	If you would like to create a new UniPay account and save your details for future payments, click <b>Create Account</b>
<a href="#">Forgot your username or password?</a>	<a href="#">Create Account</a> <a href="#">Checkout as Guest</a>
<a href="#">Cancel</a> <a href="#">Sign In</a>	

Once you make a selection, you will be brought to the Billing Information page to complete the Checkout.